

## VOLUNTEER ROLE POSTING

### Operation Cover Up Sorting and Distributing

#### Location:

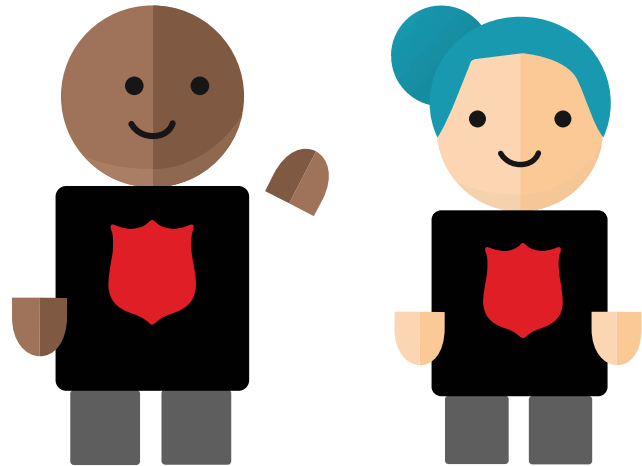
Church: 46 Oranewood Blvd., Chatham

#### Time Commitment:

Any length of time from Monday to Friday, 9am to 4pm

#### Working Conditions:

Ability to lift up to 20lbs, reach, bend, stoop frequently, work in a sitting, and standing position for periods of time.



#### Role Purpose Summary:

Are you looking for a volunteer opportunity to meet new people and do some good at the same time? Are you a friendly, dedicated, and organized individual? In this very special volunteer role, you will get the opportunity to assist community members get their much needed winter coats. We are looking for a volunteer who can complete tasks proficiently and use excellent communication skills while doing so.

#### Key Accountabilities:

- Sort and hang up donated coats
- Ensure all racks and surrounding area are tidy
- Greet and welcome community members
- Assist community members find the perfect coat
- Record number of coats taken for stats purposes
- Contribute to teamwork to ensure the smooth running of Operation Cover Up
- Respects differences in culture, style and viewpoint and does not impose ones view on others
- Is courteous and respects other volunteers and customers
- Ensure the safety of self and others in the work environment